



JOIN THE TNEMEC FAMILY

CONTACT

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Operations Manager

TNEMEC COMPANY, INC.
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POSITION SHADE TECHNICIAN
DEPARTMENT OPERATIONS
LOCATION Baltimore
STATUS Full-Time

ABOUT TNEMEC

Tnemec Company, Inc. specializes in protecting surfaces and structures from corrosion with high-performance coatings and linings. Founded in 1921, Tnemec is one of the largest privately held protective coatings manufacturers in North America. We are headquartered in Kansas City, Mo., and manufacture a full range of protective coating products at facilities in North Kansas City, Mo., Baltimore, Md., and Shanghai, China. Tnemec's North American customers are serviced by distribution facilities in Atlanta, Dallas, Indianapolis, New Orleans, Seattle and Compton, Calif. Our independent representatives help with the specification and application of our coatings worldwide..

PRIMARY PURPOSE

Is responsible for viscosity adjustments and drawdowns of all batches that are being manufactured, and packages finished material by filling proper containers for storage in the Warehouse or for shipment.

DUTIES

SHADE

1. Makes drawdowns and runs viscosities (adjusts viscosities when needed).
2. Sets up batches.
3. Tints required batches.
4. Product products per schedule and in accordance with batch-ticket instructions.

FILLING

1. Provides containers as needed from the storage area.
2. Checks containers to be filled for cleanliness, and prepares other containers for filling.
3. Sets up filling pan, and utilizes different straining media as required.
4. Loads and unloads incoming or outgoing materials when necessary.
5. Operates, assembles, disassembles and cleans filter machines, Finex and other filling machines.
6. Skids all filled materials for forklift handling.
7. Takes retains as instructed and identifies them.
8. Washes filling pans, tanks and other machinery within the department.
9. Assists in handling of other raw materials required in the department.

OTHER RESPONSIBILITIES

1. Operates pumps, meters, agitators and tanks as required.
2. Handles all required raw material according to PPE requirements.
3. Maintains department records in an orderly condition.
4. Assists in taking department inventories when directed.
5. Always works in a safe and efficient manner that insures quality.
6. Properly documents raw material inputs and time according to batch-ticket requirements.
7. Follows company regulations with respect to safety, maintenance and repair of tools and equipment and general housekeeping, and keeps area clean at all times.
8. Uses materials, equipment and facilities in an efficient and conscientious manner according to proper procedures.
9. Works assigned hours and overtime as required.
10. Suggests to Shift Lead Person improvements in job methods, equipment or procedures.
11. Follows H.M.I.S. and PPE Safety Program.
12. Assists in other departments as required.
13. Performs duties as required by the Lead Person or Supervisor.

REQUIREMENTS

- 1 Demonstrated ability to properly operate assigned equipment in accordance with the batch-ticket instructions, PSMs and other procedures.
2. Demonstrated quality performance of four (4) or less errors in preceding 12 months. "Error" is defined as any operator mistake or deviation from the original batch-ticket or adjustment instruction (hit) that may or may not results in additional correction, batch "Hold" or batch being sludged. If a Batchmaker makes five (5) or more errors in any succeeding rolling period, he will be subject to disciplinary action (written warning).
3. Demonstrated safety performance to include zero reportable accidents within the preceding twelve (12) month rolling period.
4. Documented attendance of no more than forty-eight (48) hours missed in the preceding twelve (12) month rolling period.
5. Documented overall performance rating of "Good" or better for the preceding two (2) performance evaluations. In addition, approximately 2 years of service within the department for which the employee is seeking credentials.

6. Attend, participate, and successfully pass the Batch-Maker 101 training class by scoring a 65% or higher final grade on the exam. An employee who doesn't receive a passing grade can retake the exam after consultation with the Director of Operations and at his final discretion. If an employee is not able to pass the exam on the second attempt, the employee will not be eligible for Batch-maker recognition and will be given an opportunity to transfer to another position, if available.

ESSENTIAL JOB FUNCTIONS

1. Continuous standing or walking for six (6) hours per day.
2. Frequent, lifting, pushing or pulling up to 100 pounds of weight.
3. Frequent bending, twisting, stooping and repetitive motion.
4. Enduring temperatures up to 105 F. during summer months.
5. Occasional requirement to utilize half-face respirator.
6. Occasional operation of forklift and drum dolly equipment.
7. Reading and writing on batch-tickets.

INTERNAL + EXTERNAL RELATIONSHIPS

The following are the titles of individuals with whom this position frequently interacts, inside and outside the company.

- Production Personnel
- Lead Personnel
- Supervisors
- QC Personnel
- Director of Operations

EQUIPMENT OPERATION

The following are equipment, tools, and other resources utilized in this position.

- Filter Machines/Finex
- Pumps
- Meters
- Agitators
- Scales
- Fork Truck

KNOWLEDGE + EXPERIENCE

The following experience is required for successfully performing this job.

- One (1) year of related work experience.
- Ability to work well with others.
- Certified Fork Truck Operator.

EDUCATION + TRAINING

Listed below are mandatory and desired educational requirements for this position.

- High School Diploma or G.E.D. equivalent.
- Basic computer knowledge desirable.

HAZARDOUS, SAFETY + ENVIRONMENTAL FACTORS

All associates will receive an extensive level of training in hazardous and safety precautions and procedures as described elsewhere.

PREPARATION DATE: 05-31-2021